



**EQUITABLE ADJUSTING  
& SERVICE COMPANY**

MEMBER OF  MOYLAN'S INSURANCE COMPANIES

Suite 217, Julale Center  
424 West O'Brien Drive.  
Hagatna, Guam 96910

Phone: (671)477-7514 Fax(671)477-7515

**CHECK LIST OF DOCUMENTS/INFORMATION NEEDED WHEN FILING  
AUTOMOBILE CLAIMS**

If you are Insured claiming under your policy or Claimant claiming against Moylan's Insurance, you need to submit the following documents:

- Insured/Claimant (TP) report
- Police Report
- 2-3 Repair Estimates
- Copy of Registration
- Copy of Driver's License
- Certificate of permissive user of the vehicle
- Photos of the damages
- Medical reports if claiming for Bodily Injury
- Additional statements pertaining to the accident.

❖ If theft or total loss claims insured/claimant must submit the car keys.

The documents/information above are a "MUST" to process your claim expeditiously. We cannot settle your claim without the complete check list. Processing of claim starts when all documents are submitted.

Thank You

Date